

## VISUAL STUDIES GRADUATE STUDENT ANNUAL REPORT, PRE-COLLOQUIUM

**PURPOSE:** At the end of each academic year, all graduate students who have not yet passed their colloquium are required to submit to the VS Program a description and evaluation of their academic activities over the previous 12 months, as well as a plan of ongoing study for the upcoming year. The purpose of this report is to encourage *reflection* on your progress, achievements, and future plans.

**DEADLINE:** Submit your reports to your advisor by June 1<sup>st</sup> (Word docs only; no pdfs). The advisor then adds comments (if desired), suggests revisions for the student (if needed), approves the report, and submits it to the DGS (cc: Ruby) by June 15<sup>th</sup>.

**INSTRUCTIONS:** In Part 2 evaluate your accomplishments in each category listed below and highlight your significant learning achievements and areas of development (e.g., research foci in relation to courses, language skills, QE preparation, etc.) for the past 12 months. In Part 3 identify intended goals and expected outcomes for the upcoming year. Reports should be no more than 2 pages single-spaced.

Please use these as headings to structure your report:

### 1. Contact information

- Name
- Advisor
- QE or Colloquium Committee members (if already selected)

### 2. Accomplishments in the past 12 months (use only applicable headings)

- Course work & research (e.g., research foci and learning outcomes relevant to your Field Cluster)
- Language skills, language exam
- QE preparation (relevant to 2<sup>nd</sup> and 3<sup>rd</sup> year students)
- Prospectus and Colloquium plans (relevant to students who have passed their QE)
- Other professional experiences, creative projects, activities (e.g., conference papers, teaching, grant applications, publications, curatorial projects, etc.).
- For every category, briefly note the way you spent any UCSC funding (e.g., VS grants, Dean's Excellence Fund) and the impact it had on your work.

### 3. Plans for the following year

- Use the above categories, as appropriate.
- 3<sup>rd</sup>-year students: include research and grant application plans.
- Other comments (e.g., funding, research, or teaching concerns)

4. Optional: feedback regarding advising and committees, to be communicated in person to the DGS. Graduate Students are encouraged to contact the DGS if they wish to discuss their experiences with their advisor and QE committee from the past year, with regards to availability of advising, feedback on research, etc. *Students who have any pressing concerns are strongly encouraged to contact the DGS in person at any time during the academic year.*